

# DATA SUBJECT ACCESS REQUEST FORM

## How to apply for personal data held about you by ALLIANZ GLOBAL LIFE dac

Under the EU General Data Protection Regulation (GDPR) you, as a data subject, can: ask Allianz Global Life dac ('AGL) to confirm if AGL holds personal data about you; request a copy of paper and computer records of personal data that AGL holds, shares or processes about you; and request other information related to processing of your personal data. This is known under the GDPR as a data subject access request. For more detail please refer to Data Protection Notice that can be found on AGL's website at [www.allianzgloballife.com](http://www.allianzgloballife.com) . Please read the Notice carefully before submitting this request.

In order to deal with your request you are asked to provide AGL with information sufficient to enable AGL to locate the personal data that you request. AGL also needs to verify your identity to ensure that the information is only sent to the data subject and not to an unauthorised third party. Please complete this form and return it to AGL along with proof of your identity to:

Allianz Global Life dac  
Maple House  
Temple Road  
Blackrock  
Dublin  
Ireland  
e-mail: [dataprivacy-agl@allianz.com](mailto:dataprivacy-agl@allianz.com)

AGL will acknowledge the receipt of your request and will respond to you within one month of receiving your request, proof of identity and any further information/documentation necessary to locate your data and process this request.

## Identification details of the data subject making the request

\_\_\_\_\_  
Name and Surname

\_\_\_\_\_  
Fiscal Code (or equivalent)

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Policy number

## Proof of identity

Please enclose a copy of one of the following as proof of identity:

- Current Passport
- Current Photo Driving License
- Current National Identity Card

### Information requested

To help AGL to deal with your request quickly and efficiently please provide as much detail as possible about the information you want.

I would like AGL to:

- Confirm if AGL processes my personal data
- Provide a copy of my personal data
- Provide supporting and explanatory material on the following as detailed below:
  - the purposes of processing
  - the categories of my personal data processed
  - the recipients, or categories of recipients of my personal data
  - the envisaged retention period of my personal data, or, if this is not possible, the criteria used to determine this period
  - my rights to rectification or deletion, to restrict processing or to object to processing, and to file a complaint to a data protection authority
  - information regarding the source of the personal data (if you did not collect this from me)
  - any automated decision making having legal or similar effects on me, as well as the logic involved and the consequences of the processing for me
  - where my personal data are transferred abroad, the appropriate safeguards relating to the transfer

I would like you to respond to my request and provide the information I have requested as follows:

- Post       E-mail

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Please provide any other additional information that you feel may help AGL to process your request:

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Please continue on a separate sheet of paper, if necessary.

### Disclaimer

I, \_\_\_\_\_, confirm that the information provided on this form is correct and that I am the data subject whose name appears on this form. I understand that AGL must confirm proof of identity and that it may be necessary to contact me again for further information to locate the personal data I want. I understand that my request will not be valid until all of the information requested is received by AGL. I also understand that whilst this request is free of charge, if I request the same information again or make unfounded or excessive requests, AGL may charge a reasonable administrative fee to process my request.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date